

Partnership Grants and Matching Grants

Mission

“Western Seminary serves as a catalyst and resource for spiritual transformation by working with and for the church to equip men and women for strategic ministry roles.”

Outline of Terms

Effective Fall 2024, each option below outlines the agreement for either a partnership grant or a matching grant. Please read carefully and select only **one** option. Contact us with any questions at finaid@westernseminary.edu.

Each agreement will remain in effect for one academic year starting with the Fall semester, i.e. Fall 2024 to Summer 2025. Agreements can be reviewed and renewed annually. Partnership grants and Church Matching grants are evaluated and disbursed individually to students each semester.

Option 1: Partnership Grant

Partnership Organization WILL

1. Identify a point of contact to confirm student eligibility *and* to communicate information related to this agreement with Western’s Financial Aid Office and other offices as requested.
2. Provide a list of at least **THREE** approved, simultaneously enrolled credit students to receive a partnership grant to the Financial Aid Office no later than August 1 for Fall semesters, December 1 for Spring semesters, and April 1 for Summer semesters, to allow for timely disbursement.

Students receiving the Partnership Grant WILL

1. Be confirmed by the collaborating ministry to participate in the program.
2. Enroll and maintain enrollment at least half-time status for an eligible Western Seminary graduate (Graduate Studies Certificate, Diploma, M.A., M.Div.) program. Grants are not applicable for non-credit program students (i.e., audit or coaching programs).



3. Submit a reference form with the correct reference contact by each semester's Financial Aid application deadline.
4. Submit an application for a partnership grant during the Financial Aid window (applications submitted after Financial Aid deadlines may not be considered).
5. Be responsible for paying the Education Resource Fee (\$220).
6. Remain in good standing with Western Seminary.
7. Maintain Satisfactory Academic Progress (SAP) and minimum GPA for the enrolled program.
8. Be awarded partnership grants only calculated on their total tuition and which do not consider: late fees, books, living expenses, or courses not in the program.
9. Stay informed on all Western Seminary student responsibilities and communicate any questions/concerns to their advisor, student services, the business office, and/or the financial aid office.

Western Seminary WILL

1. Offer a grant applied to tuition to students who are confirmed members/staff of partnering organizations, not to exceed 15% of total tuition costs.
2. Award the higher amount if a student qualifies for both a partnership grant and a needs-based grant. As the two grants are not "stackable" qualifying students will receive only one, not both of these awards.

Option 2: Matching Grant

Western Seminary will award a matching grant, dollar-to-dollar, up to 15% of total tuition in any given semester, when a partnership organization awards a scholarship to an individual student. There is no minimum number of students required, no minimum percentage match required for entry, and it is not need-based. Students must apply each semester just like other Financial Aid applications (church matching amounts will not roll over).

Church/Organization WILL



1. Identify a point of contact to confirm student eligibility *and* to communicate information related to this agreement with Western's Financial Aid (FA) Office and other offices as requested.
2. Confirm the list of students *and* the dollar/percentage match for each student, not to exceed 15% of tuition for a given semester, to the Financial Aid Office no later than August 1 for Fall semesters, December 1 for Spring semesters, and April 1 for Summer semesters, to allow for timely disbursement.
3. Trigger the matching tuition discount at any minimum amount, with a maximum amount of 15%. The church may contribute to a student's tuition over the 15% maximum match, but the additional amount will not be matched.
4. Provide payment by **check** to Western Seminary's Business Office no later than 10 days **before** the tuition deadline for the semester. Payment will trigger Financial Aid to apply a matching discount to a student's tuition.

NOTE: Checks must be made payable to Western Seminary, be dated, and must include these items on the memo line:

"Church Match", Full Student Name, Church/Organization Name, Term to Apply (ex. F24, SP25, SU25, etc.)

If payment is received after this deadline, it will be applied to the student account as a single contribution but will not be matched by Western.

Students receiving the Matching Grant WILL

1. Be endorsed by the collaborating ministry to participate in the program.
2. Enroll and maintain enrollment at least half-time for an eligible Western Seminary graduate (Graduate Studies Certificate, Diploma, M.A., M.Div.) program. Grant not applicable for non-credit program students (i.e., audit or coaching programs).
3. Submit a reference form with the correct reference contact by each applied semester Financial Aid deadline.
4. Submit an application for a Matching grant during the Financial Aid window of each semester (applications submitted after Financial Aid deadlines may not be considered).
5. Be responsible for paying the Education Resource Fee (\$220).



6. Remain in good financial standing with Western Seminary.
7. Maintain Satisfactory Academic Progress (SAP) and minimum GPA for the enrolled program.
8. Be awarded partnership grants only calculated on their total tuition and which do not consider: late fees, books, living expenses, or courses not in the program.
9. Stay informed on all Western Seminary student responsibilities and communicate any questions/concerns to their advisor, student services, the business office, and/or the financial aid office

If a student is enrolled half-time, receives the church match, and subsequently drops below half-time at any point in the semester, Western will reverse the matching portion of the grant and will contact the partnership organization to ask if they want their scholarship funds to be returned. Drop/withdraw deadlines also still apply for students.

By submitting a Church Match grant application, both the student and the organization agree to these terms.

Western Seminary WILL

1. Provide a tuition match of any amount, up to 15% (e.g. the partner provides 6%, Western matches, and awards a grant of 6% of tuition costs, provided all forms, payment, and references are current and on-time for each semester. If a partner gives a scholarship higher than 15%, Western Seminary will only award the maximum 15% grant per semester. Applications and reference forms are annual agreements and must be re-signed every year.
2. Supplement the partnership grant with needs-based grant funds for qualifying students only if the needs-based award amount is higher than the partnership grant amount. Total aid will not exceed the need-based grant aid threshold. Award amounts will be subject to funds availability.

All elements of this agreement are governed by Western Seminary's Financial Aid policies and other relevant policies. Potential modifications or exceptions may be considered on a case-by-case basis.

The following additional stipulations govern the agreement:



This agreement is subject to annual review. Substantive changes within either party may affect the details of the agreement. The party making such changes must notify the other, and modifications to this document will follow as appropriate. Both agreements are subject to review and renewal annually. It is not guaranteed to apply in perpetuity. Either agreement does not guarantee admission to Western Seminary. Students must submit all application materials and meet entrance requirements for the Western degree to which they are applying – including all reference forms, financial aid materials, etc.



Education Collaboration Agreement

Please select from the options above: Partnership Grant Agreement OR Church Match

Organization Name and Authorization

Partner Church/Organization Name:

Primary Point of Contact

Name: _____ Position: _____
Email: _____ Phone: _____
Signature: _____ Date: _____

Secondary Point of Contact

Name: _____ Position: _____
Email: _____ Phone: _____
Signature: _____ Date: _____

Western Seminary Authorization

Name: _____ Position: _____
Email: _____ Phone: _____
Signature: _____ Date: _____

Agreement Contact Information

Financial Aid Department
finaid@westernseminary.edu
503.517.1818
5511 SE Hawthorne Blvd.
Portland, OR 97215
westernseminary.edu